



Orange County Academy of Sciences and Arts  
 Board of Director's Regular Meeting - November 2022  
 November 29, 2022  
 6:00 pm-9:00 pm Pacific Time

Teleconference Location: 3300 Shore Dr #41B, Cumming, GA 30040

1. CALL TO ORDER & ESTABLISHMENT OF QUORUM  
*(Alyssa Olguin)*
2. PLEDGE OF ALLEGIANCE  
*(Alyssa Olguin)*
3. REVIEW & ADOPTION OF AGENDA  
*(Alyssa Olguin)*
4. BOARD MEMBER APPOINTMENTS  
*(Alyssa Olguin)*
5. EXECUTIVE DIRECTOR UPDATE  
*(Kapil Mathur)*
6. ORAL COMMUNICATIONS (Non-Agenda Items)  
 The total time for Oral Communications shall be fifteen (15) minutes.  
 Individual presentations are limited to a maximum of three (3) minutes per individual.
7. INFORMATION ITEMS
  - a. Board Financial Update  
*(Amita Parikh)*
8. CONSENT AGENDA
  - a. Agreement with Dennis Uniform
  - b. FY23 September Credit Card and Check registers
  - c. FY23 October Credit Card and Check registers
  - d. 10/17/2022 Board of Director's Special Meeting - October 2022 Minutes
  - e. 09/27/2022 Board of Director's Regular Meeting - September 2022 Minutes
  - f. Professional Development Services with Rise Up for You & William Howard Taft University
9. Review and Approve FY 22 Independent Financial Audit  
*(Kapil Mathur)*
10. CLOSED SESSION

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director  
(Pursuant to Government Code § 54957)

11. REPORT FROM CLOSED SESSION

12. ANNOUNCEMENTS

The next meeting of the Board of Directors is scheduled for January 24, 2023 at 6 pm.

13. ADJOURNMENT

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY THE PUBLIC

The OCASA Board welcomes your participation at its Board meetings. To assist you in the ease of speaking/participating in our meetings, the Board provides the following process and guidelines. Agendas and copies of otherwise public materials and presentations provided to the Board are available to all participants. "Request to Speak" forms are available to all participants who wish to speak on any agenda item or under the general category of "Non-Agenda Public Comment" (only at regular meetings) via electronic form, the link for which is provided here <https://forms.gle/nhL3djkHWmt73jeQ9>. No deferral of time is allowed.

"Non-Agenda Public Comment" at regular meetings is set aside for members of the public to raise issues that are not on the agenda, but that pertain or are limited to OCASA and its schools. Due to public meeting laws, however, the Board can only listen to your issue, not respond or take action. These public comments are limited to up to three (3) minutes, and total time allotted to non-agenda items shall not exceed fifteen (15) minutes; at the discretion of the Board Chair, individual presentations may be allotted less than three (3) minutes when necessary in order to accommodate a greater number of speakers. The Board Chair may provide direction to staff to respond to your concern.

With regard to items that are on the agenda, please indicate on the Request to Speak form the item about which you wish to comment. You will be provided an opportunity to speak for up to three (3) minutes, but may be less at the discretion of the Board Chair. No agenda item should have more than thirty (30) minutes total of public comment. To speak on an item, you must submit a Request to Speak form prior to the start of the meeting. When called upon, each speaker must adhere to the time limits and address the Board only, not the audience.

Agendas for all regular Board meetings are posted at least 72 hours prior to the meeting on bulletin boards outside at each OCASA school site and on the schools' website. The Agendas and all otherwise public background material provided to the Board may also be inspected at the OCASA office located at 30011 Ivy Glenn Drive, Suite 124, Laguna Niguel, CA 92677.

## REASONABLE ACCOMMODATION

OCASA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by 12:00 P.M. the business day prior to the scheduled meeting.