



**Orange County Academy of Sciences and Arts**  
**Board of Director's Regular Meeting - September 2022**  
**September 27, 2022**  
**6:00 pm-9:00 pm Pacific Time**

**Meeting Minutes**

1. CALL TO ORDER & ESTABLISHMENT OF QUORUM (Alyssa Olguin)

Meeting called to order at: 6:03 PM

Attended Remotely	Did Not Attend
Sophie Léguillette Chris Mattingly Alyssa Olguin Zaher Quddos	

2. PLEDGE OF ALLEGIANCE (Alyssa Olguin)

3. REVIEW & ADOPTION OF AGENDA (Alyssa Olguin)

Motion: Chris Mattingly

Second: Alyssa Olguin

Aye: Sophie Léguillette, Chris Mattingly, Alyssa Olguin, Zaher Quddos

Noes: -

Agenda adopted 4-0

4. BOARD MEMBER APPOINTMENTS (Alyssa Olguin)

**Appointment of Ryan McDonnell**

Motion: Chris Mattingly

Second: Sophie Léguillette

Aye: Sophie Léguillette, Chris Mattingly, Alyssa Olguin, Zaher Quddos

Noes: -

Motion passed 4-0

**Appointment of John Alpay**

Motion: Chris Mattingly

Second: Sophie Léguillette

Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos

Noes: -

Motion passed 5-0

5. EXECUTIVE DIRECTOR UPDATE (Kapil Mathur)

6. ORAL COMMUNICATIONS (Non-Agenda Items) The total time for Oral Communications shall be fifteen (15) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

No members of the public provided oral communication.

7. INFORMATION ITEMS

- a. Board Financial Update (Joanna Han, EdTec)

8. CONSENT AGENDA

- a. FY23 June, July & August Credit Card and Check registers
- b. 08/09/2022 Board of Director's Regular Meeting - July 2022 (Rescheduled) Minutes
- c. FY23 ConApp Submission for OCASA Elementary (Joanna Han, EdTec)
- d. FY23 ConApp Submission for OCASA College Prep (Joanna Han, EdTec)

Motion: Chris Mattingly  
Second: Sophie Léguillette  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

9. DISCUSSION AND ACTION ITEMS

- a. FY22 Unaudited Actuals for OCASA Elementary (Joanna Han, EdTec)

Motion: Chris Mattingly  
Second: Alyssa Olguin  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- b. FY22 Unaudited Actuals for OCASA College Prep (Joanna Han, EdTec)

Motion: Chris Mattingly  
Second: Sophie Léguillette  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- c. AstroCamp - Outdoor Science Camp Field Trip (Kapil Mathur)

Motion: Sophie Léguillette  
Second: Chris Mattingly  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- d. OCASA Independent Study Board Policy (updated per AB 181) (Kapil Mathur)

Motion: Sophie Léguillette  
Second: Zaher Quddos  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- e. FY23 OCASA Elementary Communications Plan (Kapil Mathur)

Motion: Sophie Léguillette  
Second: Alyssa Olguin  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- f. FY23 OCASA College Prep Communications Plan (Kapil Mathur)

Motion: Chris Mattingly  
Second: Sophie Léguillette  
Aye: Sophie Léguillette, Chris Mattingly, Ryan McDonnell, Alyssa Olguin, Zaher Quddos  
Noes: -  
Motion passed 5-0-1

- g. Resolution of the Board of Directors of Orange County Academy of Sciences and Arts, Inc. Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act (Kapil Mathur)

Resolution tabled.

10. ANNOUNCEMENTS The next meeting of the Board of Directors is scheduled for November 29, 2022, at 6 pm.

11. CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director (Pursuant to Government Code § 54957)
  - i. Mathur PD Reimbursement
  - ii. 20220628\_Kapil\_Mathur\_2021-2022\_Board\_of\_Trustees\_Lead\_Administrator\_Evaluation
- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Negotiators: Kapil Mathur Property: 32222 Del Obispo St, San Juan Capistrano, CA 92675 Under Negotiation: Terms of Lease (Pursuant to Government Code § 54956.8)
- c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Negotiators: Kapil Mathur Property: 1624 Valencia Ave, Tustin, CA 92782 Under Negotiation: Letter of Intent (Pursuant to Government Code § 54956.8)
- d. ANTICIPATED LITIGATION Significant exposure to litigation: 1 case (Pursuant to Gov. Code § 54956.9(d)(2))

12. REPORT FROM CLOSED SESSION

No action was taken in the closed session.

13. ADJOURNMENT

The meeting was adjourned at 9:26 PM.