



**Orange County Academy of Sciences and Arts**  
**Board of Director's Regular Meeting - September 2023**  
**September 26, 2023**  
**6:00 pm-9:00 pm Pacific Time**

**Meeting Minutes**

**OCASA is a joy-filled, student-centered, collaborative community that inspires growth through a personalized learning experience.**

Meeting Location: OCASA College Prep, 31522 El Camino Real, San Juan Capistrano, CA 92675

Teleconference Location: OCASA Elementary, 29292 Crown Valley Parkway, Laguna Niguel, CA 92677

1. CALL TO ORDER & ESTABLISHMENT OF QUORUM (Jessica Newburn)

**The board meeting was called to order at 6:03 PM.**

Attended	Did Not Attend
Lia Berman Ryan McDonnell Jessica Newburn	John Alpay

2. PLEDGE OF ALLEGIANCE (Jessica Newburn)

**The Pledge of Allegiance was recited.**

3. REVIEW & ADOPTION OF AGENDA (Jessica Newburn)

**Motion: Lia Berman**

**Second: Ryan McDonnell**

**Agenda adopted 3-0**

4. EXECUTIVE DIRECTOR UPDATE (Kapil Mathur)
5. ORAL COMMUNICATIONS (Non-Agenda Items) The total time for Oral Communications shall be fifteen (15) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**No members of the public presented in oral communications.**

6. INFORMATION ITEMS
  - a. Board Financial Update (Kate Eng, Charter Impact)
  - b. Board Development (Jessica Newburn)

7. CONSENT AGENDA
  - a. FY24 July & August Credit Card and Check registers
  - b. 07/12/2023 Board of Director's Regular Meeting - July 2023 Minutes
  - c. FY23 ConApp Submission for OCASA Elementary
  - d. FY23 ConApp Submission for OCASA College Prep
  - e. FY23 Education Protection Account for OCASA Elementary
  - f. FY23 Education Protection Account for OCASA College Prep
  - g. Revised Board Calendar
  - h. FY25 OCASA Calendar

**Motion: Ryan McDonnell**

**Second: Lia Berman**

**Consent agenda adopted 3-0**

8. DISCUSSION AND ACTION ITEMS
  - a. FY23 Unaudited Actuals for OCASA Elementary (Kate Eng, Charter Impact)

**Motion: Ryan McDonnell**  
**Second: Lia Berman**  
**Motion passed 3-0**

- b. FY23 Unaudited Actuals for OCASA College Prep (Kate Eng, Charter Impact)

**Motion: Lia Berman**  
**Second: Ryan McDonnell**  
**Motion passed 3-0**

- c. AstroCamp - Outdoor Science Camp Field Trip (Kapil Mathur)

**Motion: Lia Berman**  
**Second: Ryan McDonnell**  
**Motion passed 3-0**

- d. Election of Mr. Alpay as Secretary of Orange County Academy of Sciences and Arts, Inc. (Kapil Mathur)

**Motion: Lia Berman**  
**Second: Ryan McDonnell**  
**Motion passed 3-0**

- e. Contract with Schola (Kapil Mathur)

**Motion: Ryan McDonnell**  
**Second: Lia Berman**  
**Motion passed 3-0**

9. ANNOUNCEMENTS The next meeting of the Board of Directors is scheduled for October 24, 2023, at 6 pm.

10. ADJOURNMENT

**The meeting was adjourned at 8:41 PM.**

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Jessica Newburn, Board Chair

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Ryan McDonnell, Board Vice Chair