



Orange County Academy of Sciences and Arts
Board of Director's Regular Meeting - May 2024
May 28, 2024

6:00 pm-9:00 pm Pacific Time

Meeting Minutes

OCASA is a joy-filled, student-centered, collaborative community that inspires growth through a personalized learning experience.

Meeting Location: OCASA College Prep, 31522 El Camino Real, San Juan Capistrano, CA 92675
Teleconference Location: OCASA Elementary, 29292 Crown Valley Parkway, Laguna Niguel, CA 92677

1. CALL TO ORDER & ESTABLISHMENT OF QUORUM (Jessica Newburn)

The meeting was called to order at 6 PM.

Attended	Did Not Attend
Lia Berman Ryan McDonnell Jessica Newburn Leena Ved	John Alpay

2. PLEDGE OF ALLEGIANCE (Jessica Newburn)

Mrs. Newburn led the Pledge of Allegiance.

3. REVIEW & ADOPTION OF AGENDA (Jessica Newburn)

Motion to adopt the agenda by Lia Berman. Second by Ryan McDonnell

- o **Yes: 3 votes**
- o **No: 0 votes**
- o **Abstain: 0 votes**

4. BOARD MEMBER APPOINTMENTS (Jessica Newburn)

Motion to appoint Leena Ved by Lia Berman. Second by Ryan McDonnell

- o **Yes: 3 votes**
- o **No: 0 votes**
- o **Abstain: 0 votes**

5. EXECUTIVE DIRECTOR UPDATE (Kapil Mathur)

Mr. Mathur gave his board report.

6. ORAL COMMUNICATIONS (Non-Agenda Items) The total time for Oral Communications shall be fifteen (15) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

No members of the public presented oral communications. Dr. Beddow-Schubert acknowledged Rachel Carrillo, Coordinator, Charter Schools Unit from the Orange County Department of Education was present at the teleconference location.

7. PUBLIC HEARINGS (Kapil Mathur)

- a. Local Control and Accountability Plan 2024-25 - OCASA Elementary (Kapil Mathur)

Mr. Mathur opened the public hearing for the OCASA Elementary LCAP at 6:59 PM.

No members of the public commented on the LCAP.

Mr. Mathur closed the public hearing for OCASA Elementary LCAP at 6:59 PM.

- b. Local Control and Accountability Plan 2024-25 - OCASA College Prep (Kapil Mathur)

Mr. Mathur opened the public hearing for the OCASA College Prep LCAP at 7:00 PM.

No members of the public commented on the LCAP.

Mr. Mathur closed the public hearing for OCASA College Prep LCAP at 7:00 PM.

8. PRESENTATIONS

- a. Board Financial Update (Marisol Felix, Charter Impact)

Mrs. Felix reviewed the financial update.

9. INFORMATION ITEMS

- a. FY25 OCASA Elementary Budget Narrative
b. FY25 OCASA College Prep Budget Narrative
c. OCASA 2023 Tax Returns
d. 2024-25 Charter School Annual Information Update - OCASA Elementary
e. 2024-25 Charter School Annual Information Update - OCASA College Prep

10. CONSENT AGENDA

- o 01/23/2024 Board of Director's Regular Meeting - January 2024 Minutes
- o 02/12/2024 Board of Director's Special Meeting - February 2024 Minutes
- o 03/11/2024 Board of Director's Special Meeting - March 2024 Minutes
- o OCASA - FY24 Jan Check register
- o OCASA - FY24 Feb Check register
- o OCASA - FY24 Mar Check register
- o OCASA - FY24 Apr Check register
- o OCASA Elementary - 2nd Interim Financial Report
- o OCASA College Prep - 2nd Interim Financial Report
- o OCASA FY25 Employee Salary Schedule
- o OCASA Elementary - First Amendment to Charter Facilities Agreement by and Between Capistrano Unified School District and Orange County Academy of Sciences and Arts
- o OCASA - Form 700

Motion to approve the consent agenda by Ryan McDonnell. Second by Lia Berman.

- o **Yes: 3 votes**
- o **No: 0 votes**
- o **Abstain: 1 votes (Leena Ved)**

11. DISCUSSION AND ACTION ITEMS

- a. OCASA College Prep - Charter Facilities Agreement by and Between Capistrano Unified School District and OCASA College Prep Charter School (Kapil Mathur)

Motion to authorize Mr. Mathur to finalize the agreement and execute by Lia Berman. Second by Leena Ved.

- **Yes: 4 votes**
- **No: 0 votes**
- **Abstain: 0 votes**

- b. OCASA III - Agreement between Orange County Board of Education and Orange County Academy of Sciences and Arts Inc for the operation of Orange County Academy of Sciences and Arts III (Kapil Mathur)

Motion to approve agreement by Ryan McDonnell. Second by Lia Berman.

- **Yes: 4 votes**
- **No: 0 votes**
- **Abstain: 0 votes**

12. CLOSED SESSION (Pursuant to Section 54957) Public Employee Performance Evaluation Title: Executive Director

13. REPORT FROM CLOSED SESSION

There were no reportable actions from the closed session.

14. ANNOUNCEMENTS The next meeting of the Board of Directors is scheduled for June 25, 2024, at 6 pm

15. ADJOURNMENT

The meeting was adjourned at 9:10 pm.

Jessica Newburn, Chair

Ryan McDonnell, Vice Chair